

Payroll Services
 Taxpay®
 Direct Deposit
 Bank Reconciliation
 Garnishment Payment Service
 State Unemployment Insurance Service
 Time and Time and Attendance
 Online Reports

PAYCHEX®

2010 Payroll Calendar

Human Resource Services
 Retirement Services
 COBRA Administration
 Handbook Services
 Workers' Compensation Payment Service
 Section 125 (FSA and POP)
 Human Resource Administration
 Group Health Insurance

January							February							March								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
					●	1	2		1	2	3	4	5	6		1	2	3	4	5	6	
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13		
10	11	12	13	14	15	16	14	■	15	16	17	18	19	20	14	15	16	17	18	19	20	
17	■	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27	
24		25	26	27	28	29	30	28							28	29	30	31				
31																						
April							May							June								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
				◆	1	2	3							1			1	2	3	4	5	
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12		
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19		
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26		
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30					
								30	●	31												
July							August							September								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
				◆	1	2	3	1	2	3	4	5	6	7				1	2	3	4	
4	●	5	6	7	8	9	10	8	9	10	11	12	13	14	5	●	6	7	8	9	10	11
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18		
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25		
25	26	27	28	29	30	31	29	30	31					26	27	28	29	◆	30			
October							November							December								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
						1	2		1	2	3	4	5	6				1	2	3	4	
3	4	5	6	7	8	9	7	8	9	10	■	11	12	13	5	6	7	8	9	10	11	
10	■	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	
17	18	19	20	21	22	23	21	22	23	24	●	25	26	27	19	20	21	22	23	24	25	
24	25	26	27	28	29	30	28	29	30					26	27	28	29	◆	30	●		
31															26	27	28	29	30	●	31	

- Most banks are closed (allow an extra day for direct deposit)
- ◆ End of quarter processing (dates subject to change)
- National or Religious Holiday – Paychex/banks are closed (allow an extra day for direct deposit)

Thank you for choosing Paychex!
 Visit our Web site at www.paychex.com