



HR | Payroll | Benefits | Insurance

## Paychex PEO Channel Partner Direct Deposit Authorization Form

(email to [PEO\\_ChannelPartners@paychex.com](mailto:PEO_ChannelPartners@paychex.com)) I hereby authorize the direct deposit of my commission checks by Oasis Outsourcing, LLC ("Oasis") into the account at the financial institution indicated below. Direct deposit into this account will continue unless I choose to terminate this agreement in writing, or it is my final reimbursement.

I understand that it is my responsibility to notify Oasis of any change in bank account numbers due to change in banks and/or bank mergers at least one week in advance. In the event Oasis deposits funds erroneously into my account, I hereby authorize and agree that Oasis may debit my account for an amount not to exceed the original amount of the erroneous credit.

Legal Name\*

Accounts Payable Contact Name\*

Accounts Payable Contact Email\*

Signature\*

Type of Account

Checking  Savings

Change or Disable

Change Previous Account Number  Disable

Name of Financial Institution

Telephone of Financial Institution

Address of Financial Institution

Routing/Transit Number

Account Number

**PLEASE INCLUDE A VOIDED CHECK FOR CHECKING ACCOUNT AND/OR DEPOSIT SLIP FOR SAVINGS.**

**Direct deposit authorization from bank also acceptable.**

Incomplete or unacceptable information will delay the start of your direct deposit and/or savings amount(s).

Entered By (Internal Use Only)